

MINUTES  
REGULAR MEETING  
FACULTY OF THE COLLEGE OF ENGINEERING (DAVIS)  
May 21, 2003

## ORDER OF BUSINESS

1. Announcements by the President, Richard C. Atkinson
2. Announcements by the Chair, Matthew K. Farrens
3. Announcements by the Dean, Enrique J. Lavernia
5. Special orders
6. Reports of special committees
7. Reports of standing committees
  - A. Committee on Student Development, Dan Chang, Chair
  - B. Committee on Graduate Study, Raul Piedrahita, Chair
  - C. Committee on Student Petitions, David Slaughter, Chair
  - D. Library Committee,
  - E. Committee on Undergraduate Educational Policy, Richard Spencer, Chair
  - F. Committee on Program Planning & Assessment, Ron Hess, Chair
8. Petitions of students
9. Unfinished business
10. New business

Secretary  
Faculty of the College of Engineering

The meeting was called to order at 4:15 p.m. by Matthew Farrens

1. Minutes - The minutes from the May 2002 Faculty meeting were approved and distributed this past summer
2. Announcements by the President -none
3. Announcements by the Chair - Chair Farrens announced that he is on the building committee for the new engineering lecture hall and that the engineering faculty will have a chance to help in the building planning process. The NRT issue is still being decided on since the Academic Senate voted against the whole package. The Provost is currently reviewing the proposal.
4. Announcements by the Dean – A gift to the college has been received to build an engineering lecture hall. Ground breaking should occur fall of 2003.
5. Special orders - none
6. Reports of Special Committees – none
7. Reports of Standing Committees
  - A. Committee on Student Development, Dan Chang, Chair — Attached  
Dan attended the meeting and gave a brief outline of the attached report of what the committee looked at for the past academic year.
  - B. Committee on Graduate Study, Raul Piedrahita, Chair —Attached  
Raul did not attend the meeting, his report is attached.

- C. Committee on Student Petitions, David Slaughter, Chair —Attached  
David attended the meeting and gave a brief summary of his committee's work for the past academic year.
- D. Library Committee, \_\_\_\_\_, Chair — No one was present to give a report of this committee's activities for the past academic year.
- E. Committee on Undergraduate Educational Policy, Richard Spencer, Chair —. Richard attended the meeting and gave a brief report on the issues his committee looked at this past academic year that included the proposed work load changes for the committee on student petitions and the student development committee that has resulted in proposed changes to the college bylaws, other proposed bylaw changes that were discussed under new business, and the Physics Nine Sequence and the ongoing problems with getting that all approved.
- F. Committee on Program Planning and Assessment, Ron Hess, Chair – Ron attended the meeting and gave a brief summary of his committee's activities for the past academic year that mainly pertained to ABET matters, assessment tools used for evaluating curricula, and setting up the web site for this committee.

8. Petitions of Students –None

9. New Business– College Bylaws. The Undergraduate Committee on Educational Policy proposed the following by-law changes:

College Bylaw change to Part VII \*Committees, to the charge of item 19.  
Committee on Student Petitions (see attachment A)

College Bylaw change to Part VII \*Committees, to the charge of item 22.  
Committee on Student Development (see attachment B)

Rewrite of College Regulation 54 (Curricula) under Regulations, Par I \* Requirements for the Bachelor of Science Degree ( see attachment C)

Proposed new regulation, Regulation 57 (Limitation on Credit for University Extension Courses) under Regulations, Part I \* Requirements for the Bachelor Science Degree (see attachment D)

Rewrite of College Regulation 86 under Regulations, Part IV \* Honors at Graduation (see attachment E)

Proposed new regulation, Regulation 90 (Minors) under Regulations, Part V \* Minors ( see attachment F) (Part V is an addition to existing Regulations and if approved must appear in the Bylaws/Regulations Index as well).

Richard Spencer briefly went over the proposed bylaw changes for the faculty who attended

of engineering and any ABET concerns having non-engineering students having minors in engineering. The faculty attending motioned to have a straw vote on the proposed bylaw changes since the information was not given to them five days in advance to the faculty meeting. All were in favor of the proposed changes. A special meeting has been scheduled for all faculty to attend and vote on the proposed bylaw changes on May 29<sup>th</sup>.

Matt Farrens announced the members who will serve on the Executive Committee for academic year 2003/04.

Greg Miller – Applied Science  
Bryan Jenkins – Biological and Agricultural Engineering  
Scott Simon – Biomedical Engineering  
Alan Jackman – Chemical Engineering and Materials Science  
Tim Ginn – Civil and Environmental Engineering  
Matt Farrens, Chair – Computer Science  
Richard Spencer – Electrical and Computer Engineering  
Abdul Barakat – Mechanical and Aeronautical Engineering

He also announced the new Standing Committee members and chairs.

The meeting adjourned at 5:00 p.m.

FOLLOW UP: A separate faculty meeting was held on May 29<sup>th</sup> to vote on the proposed bylaw changes. By a vote of 27/0 the faculty voted in favor of the proposed changes.