

MINUTES
REGULAR MEETING
FACULTY OF THE COLLEGE OF ENGINEERING (DAVIS)
May 21, 2008

ORDER OF BUSINESS

1. Announcements by the President, Mark Yudof
2. Announcements by the Faculty Chair, Ron Phillips
3. Announcements by Dean, Enrique J. Lavernia,
5. Special orders
6. Reports of special committees
7. Reports of standing committees
 - A. Committee on Student Recruitment, Development and Welfare, Jeannie Darby, Chair
 - B. Committee on Student Petitions, Ron Hess, Chair
 - C. Committee on Undergraduate Educational Policy, Hector Baldis, Chair
 - D. Awards Committee, Tim Ginn, Chair
 - E. Research and Library Committee, Brian Kolner, Chair
 - F. Committee on Graduate Study, Tonya Kuhl, Chair
8. Petitions of students
9. Unfinished business
10. New business

Secretary

Faculty of the College of Engineering

The meeting was called to order at 3:40 p.m. by Ron Phillips

1. Minutes - The minutes from the May 2007 Faculty meeting were approved and distributed this past summer
2. Announcements by the President -none
3. Announcements by the Faculty Chair – A brief summary of issues discussed at the meetings of the College Executive Committee for this past academic year. These issues included the revised GE requirements and the impact on time to degree, BOARS initiative for undergraduate admissions (eliminating SAT II, modification of the meaning of “student eligibility”), the role of on-line instruction (outreach opportunities, importance of person-to-person contact between students and instructors), re-organization and improvement of processes for the Office of Research, sponsored programs unit.
4. Announcements by the Dean –On behalf of Dean Lavernia, Bruce Hartsough presented nine slides as part of the power point presentation for the faculty meeting. These slides presented information for the following areas: undergraduate enrollments, B.S. degrees awarded, graduate enrollments, graduate degrees awarded, research awards per faculty FTE, research expenditures per faculty FTE, new faculty hired since October 2007, faculty searches in progress, and R. Paul Singh from BAE elected to the National Academy of Engineering
5. Special orders - none
6. Reports of Special Committees – none

7. Reports of Standing Committees

- A. Committee on Student Recruitment, Development and Welfare – Jeannie Darby, Chair – report attached

Student Recruitment, Development and Welfare Committee

Summary Report

Jeannie Darby, Chair, Civil & Environmental
 Karen McDonald, Ex Officio, Assoc. Dean Graduate Education
 Ralph Aldredge, Assistant to the Dean Undergraduate Education
 Bruce Hartsough, Assoc. Dean Undergraduate Education
 Kent Leach, Biomedical
 Jean Vandergheynst, Biological & Agricultural
 Dipak Ghosal, Computer Science
 Yin Yeh, Applied Science
 Subash Risbud, Chemical & Material Science
 Zhi Ding, Electrical & Computer
 Michael Hill (replaced Kazuo Yamazaki on sabbatical), Mechanical & Aero

The SRDW Committee met five times and conducted the following business:

1. Reviewed the bylaws and discussed the charge of the committee.
2. Dean Lavernia was invited to provide the committee members with recommendations as to where to direct their efforts to best served the College.
3. Encouraged the participation of both the Associate Deans of Undergraduate Education and Graduate Education. Associate Dean Karen McDonald requested to have faculty engage in recruitment efforts such as conferences and fairs.
4. Requested a report from Renée Maldonado, SD&R Director, on the status of existing student programs and services. The SD&R director provided an overview of the new Mentorship Engineering Program (MEP) that serves engineering freshmen from economically/disadvantaged backgrounds.
5. Served as Faculty Advisory Committee for the MEP and student academic performance and as such reviewed student performance in 07/08.
6. Assisted in identifying graduate mentors for the Women Engineering Link offered Spring quarter.
7. Selected the College medalist (4 applications). Two of the applicants were also nominated for the University Medal. The Committee met with those students individually to prepare them for the University level interview.
8. Selected the 2008 commencement speaker (3 applications) and worked with the selected speaker to finalize the address.

- B. Committee on Student Petitions – Ron Hess, Chair – report attached

May 16, 2008

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TO: College of Engineering Executive Committee

FR: Ron Hess, Chair
Committee on Student Petitions

RE: Report on Activities of the Committee on Student Petitions for 2007-2008

The Committee on Student Petitions had six meetings and plans one more meeting for the 2007-2008 academic year.

Following is the breakdown of the petition activity including petitions approved Summer 2007:

17 petitions reviewed during Summer 2007 were approved

67 petitions were considered for approval by consent—1 was withdrawn 66 were approved

14 petitions were reviewed for approval—1 was withdrawn, 2 were denied, 11 were approved

19 new automatic exceptions to policy were considered (auto petitions)—all were approved

7 Change of Major petitions were considered for approval by consent – all were approved

7 Change of Major petitions were reviewed for approval—5 were approved; 2 were denied

The 2006-2007 Late Drop Petition report was approved

The Final Graduation Lists for March 2007, June 2007, September 2007, December 2007 were approved.

The retroactive conferral of a degree for Daniel Morse was approved.

Respectfully submitted.

M. Franklin, CSE

D. Kroll, AS

N. Gundes, ECE

R. Zhang, BAE

R. Hess, Chair, MAE

P. Stroeve, CHMS

Y. Yokobayashi, BME

B. Younis, CEE

C. Committee on Undergraduate Educational Policy – Hector Baldis, chair – report attached May 19, 2008

To: The Faculty of the College of Engineering

FR: Hector Baldis
Chair, Undergraduate Educational Policy Committee (UGEPC)

RE: Annual report of the Undergraduate Educational Policy Committee, Spring 2008

The Undergraduate Committee on Educational Policy met 6 times during the 2007-2008 academic year, and will meet one more time before the end of the quarter.

The following information was received by this committee:

- The Department of Applied Science suspended admission to the Computational Applied Science program for Fall 2008. The Department of Applied Science is considering the development of combined major programs (similar to those major combined with Materials Science) as the department evaluates the viability of the CAS program
- The ABET final report on the Fall 2006 evaluation accredits OSE for the first time and has reaccredited 11 other programs. Three programs (EEEL, ECOM and EOSE) will have an interim visit in Fall 2008. The other nine accredited programs have interim reports due on July 1, 2008.
- The Biological Science 1 series will be replaced with the Biological Sciences 2 series.
- UGEP hosted the University Writing Program for a presentation about developing writing skills within the engineering curriculum. (Documents from this presentation can be found in the minutes from the January 17, 2008 meeting on the COE website)

The following actions were taken by this committee:

General Education Requirement:

- Proposed revisions to the Campus General Education Requirements: After discussion about the anticipated impact of the proposal, it was decided that each department would develop a response to the proposal and post this to the campus website (<http://ge.ucdavis.edu/> under "Submit Your Comments").

Changes to Academic Programs

- The Committee recommended approval for changes to the names of the following undergraduate majors:

Electrical Engineering/Materials Science Engineering to Electronic Materials Engineering (awaiting final Academic Senate Approval)

Aeronautical Engineering to Aerospace Science & Engineering (forwarded to CEC for further action)

- The Committee approved an honors program for the Materials Science Engineering major.

Dismissals:

The committee received the reports on dismissals for Spring 2007 and Fall 2007.

Change of Major Requirements:

Proposed policy from Spring 2007 was posted on some departmental websites and therefore became de facto policy. CEC recommended using the proposed policy for the 2007-2008 academic year and to reevaluate in Spring 2008. Based on this evaluation, UGEP has recommended that requirements proposed last year be approved for 2008-2009.

7. Course Approvals, Changes and Cancellations:

Course #	Short Title	Action
EAD 161	Optical Design	Cancel
EAE 130C	Space Systems Design	Cancel
ECS 15AT	Intro to Computers Auto-tutorial	Cancel
EEC 136	Opto-Electronic Lab	Cancel
EEC 175	Compiler Optimization	Cancel
EEC 196B	Senior Design Project	Cancel
ENG 191	Comm Strategies in ENG	Cancel
EAE 141	Space Systems	Change
BIM 111	Biomed Instrumentation	Change
BIM 116	BME Physiology	Change
EAD 165	Stat. and Quantum Optics	Change
EAD 166	Lasers & Nonlinear Optics	Change
EAD 172	Opr. Method Fio Res	Change
EAE 189A	Rocket Propulsion	Change
EAE 189B	Orbital Mechanics	Change
EBS 103	Fluid Mech Fundamentals	Change
ECH 161A	Biochem ENG Fund	Change
ECH 161B	Bioseparations	Change
ECI 3	Intro Civ & Env Engr Sys	Change
ECS 15	Intro to Computers	Change
ECS 188	Ethics in the Info Age	Change
EEC 135	Optical Fibers	Change
EEC 165	Stat & Dig Communication	Change
EEC 173A	Computer Networks	Change
EEC 180A	Digital Systems I	Change
EEC 194A	Micromouse Design Proj	Change
EEC 196	Issues in Engineering Design	Change
EME 107A	Experimental Methods	Change
EME 107B	Experimental Methods	Change
EME 189 A--L	Selected Topics in EME	Change
BIM 105	Prop. And Stat. for BME	New
EAD 108L	Optics Laboratory	New
EAD 161A	Optical Design	New
EAD 161B	Optical Design	New
EAE 141	Space Systems	New
ECS 173	Image Process & Analysis	NEW
EEC 136A	Opto-Electronic Design Project	New
EEC 136B	Opto-Electronic Design Project	New
EEC 161	Probablistic Analysis	New
EEC 181	Dig Sys Design Project	NEW
EEC 193A	Senior Design Project	New
EEC 193B	Senior Design Project	New
EMS 188AH	Honors Materials Design	New
EMS 188BH	Honors Materials Desing	New
EMS 45H	Honors Prop Mat	New
EMS 6H	Hnr Mat Sci Comp Apps	New
EMS 9H	Honors Solid State Mat	New

Sample Transfer Grid:

The transfer grid for community college transfer students was revised to conform to course changes.

Technical Electives: The technical electives list for the College of Engineering was revised.

Curriculum Changes:

Changes to major program requirements were approved for the following programs:

- Biochemical Engineering
- Biological Systems Engineering
- Biomedical Engineering
- Chemical Engineering
- Chemical Engineering/Materials Science Engineering
- Civil Engineering
- Computational Applied Science
- Computer Engineering
- Computer Science Engineering
- Electrical Engineering
- Electrical Engineering Materials/ Science
- Materials Science Engineering

Respectfully submitted,

Hector Baldis (AS), Chair	R. Piedrahita (BAE)
A. Louie (BME)	J. Shackelford (CHMS)
J. Darby (CEE)	N. Matloff (CS)
K. Wilken (ECE)	R. Davis (MAE)



Change of Major 2008-2009 Requirements

Students wishing to declare a major in the College of Engineering must submit a completed Change of Major petition to the Undergraduate Advising Office (1050 Kemper Hall). The form is found at: <http://registrar.ucdavis.edu/PDFFiles/D043ChangeMajor.pdf>

Change of major petitions submitted within the first ten days of the quarter will likely be processed prior to Pass 1 registration for the next quarter.

In order to change your major or to double major with a major in the College, you must satisfy requirements that have been established by the College of Engineering.

8.

B. Change of Major Requirements (must be met by all students. Additional requirements for Biomedical Engineering are noted)

You must:

1. be a registered student and have completed at least one quarter (minimum of 12 units) at UC Davis;
2. have completed not more than 135 cumulative units (excluding AP units); students who have completed more than 135 units will be considered on an appeal basis only;
3. be in good academic standing and meet minimum progress requirements;
4. have received a letter grade for all courses that satisfy Engineering degree requirements, and
5. have completed MAT 21A, B, C; PHY 9A and CHE 2A each with a grade of C- or better and a GPA in these five courses of 2.0 or better

NOTE: Students requesting a change into Biomedical Engineering must have a GPA of 2.7 or better in the courses listed in #5 above AND have an overall UC GPA of at least 2.7.

Double majors within the College of Engineering will be allowed with the exception of the following combinations:

1. Computer Science Engineering and Computer Science (L&S)
2. Computer Science Engineering and Electrical Engineering
3. Computer Science Engineering and Computer Engineering
4. Chemical Engineering and Biochemical Engineering
5. Chemical Engineering/Materials Science and Chemical Engineering
6. Chemical Engineering/Materials Science and Biochemical Engineering
7. Biochemical Engineering and Biological Systems Engineering
8. Any combined major and Materials Science Engineering

Triple (and more) majors will not be approved.

D. Awards Committee – Tim Ginn, Chair – presented by committee member David Slaughter, report attached

The Engineering Awards Committee met three times during academic year 2007/08. In the first meeting of the committee, members discussed carry forward business from the previous year that included the final determination by the Graduate committee regarding the requirements for dissertations in Engineering. The question had been raised by this committee on whether or not Engineering should enforce certain standards that are not applied by the Graduate Division. It was decided that dissertation requirements are still the responsibility of the individual graduate groups within Engineering. The other item discussed had to do with student evaluations and adding two additional required questions to the evaluations used within Engineering. One, did the Professor follow the syllabus and two, how many times did the Professor not attend class. This proposal will be forwarded to the College Executive Committee for further discussion.

Eight nominations were received and reviewed by this committee for the Zuhair A. Munir Best Dissertation Award. Committee members voted to include an Honorable Mention category for this award to recognize not only the dissertation selected to receive the award but also the top two additional dissertations reviewed but not selected.

Finally, the committee met and reviewed nominations for the four engineering faculty awards. The committee received four nominations for the Teaching award, three nominations for the Senior Career Award, four nominations for the Mid-Career award and five nominations for the Junior Faculty award.

The committee forwarded a recommendation to the Dean for a “Book of the Year” award.

E. Research and Library Committee, Brian Kolner, Chair — report attached.

REPORT OF ACTIVITIES OF THE RESEARCH & LIBRARY COMMITTEE COLLEGE OF ENGINEERING, ACADEMIC YEAR 2008

prepared by Professor Brian H. Kolner, Chair

bhkolner@ucdavis.edu

May 21, 2008

COMMITTEE MEMBERS

Professor Brian H. Kolner, Chair, DAS, ECE Professor Mont Hubbard, MAE

Professor Nelson Max, CS Professor S. J. Ben Yoo, ECE

Professor Yannis F. Dafalias, CEE Associate Professor Jinyi Qi, BME

Professor Sabyasachi Sen, ChE/MS Professor Uriel Rosa, BAE

David and Lucile Packard Foundation Fellowships: Limited Submission

Six regular ladder faculty from the College of Engineering submitted pre-proposals to the Research and Library Committee for campus nomination to the David and Lucile Packard Foundation Fellowships for Science and Engineering. These proposals were reviewed and ranked and the results forwarded from the Chair to Associate Dean Karen McDonald. The reviews and assembly of results were conducted entirely over the internet using the Research and Library Committee web page. Each of the 8 committee members reviewed 3 proposals for a total of 24 independent reviews. Each PI therefore had 4 separate reviews of his/her proposal. Each reviewer supplied a rank ordering of their assessment of the proposal taking into account such issues as intellectual merit, originality, and the likelihood of being funded according to the criteria set forth by the Packard Foundation. In addition, the Chairman requested written comments from each reviewer as a feedback mechanism to the PI and to help substantiate the ranking. The final average numerical rankings with separate comment files were forwarded to Dean McDonald on Monday, February 25, 2008. Of the 6 submissions, there was a clear “best proposal” and this was “Analysis of cell-cell adhesion between invasive cancer cells” by Assistant Professor Soichiro Yamada of the Biomedical Engineering Department. Professor Yamada was nominated by the College to the Limited Submissions Committee of the Office of Research. Professor Yamada was then selected as one of the two campus faculty to be nominated by the Chancellor to the Packard Foundation.

Academic Senate Library Committee:

On Thursday March 26, 2008, Chair Kolner attended the campuswide Library Committee meeting in Shields Library. Several important topics were discussed:

1. Open Access. With costs for journal subscriptions soaring and budgets being curtailed, universities are looking for new options to obtain and disseminate the scholarly work of their faculty and students. New ideas include the "open access" model put forward by Harvard and the UC Report: College of Engineering Research and Library Committee May 21, 2008, in which authors grant the university limited copyright to post articles on an open access site. There was also discussion about the SCOAP model ("Sponsoring Consortium for Open Access Publishing in Particle Physics"). In this model, universities would pay into an open-access fund that would negotiate with publishers to make all of their publications available to anyone. This would help smaller universities and financially strapped libraries to maintain access for all of their patrons without having to negotiate individual contracts. There were many issues raised involved with these models. Not all scholarly publication occurs in the same way. A synopsis of the issues can be found in the minutes of the meeting at the ASIS home page: <https://sslaccess.ucdavis.edu/ucd%2Daccess/mysenate/>
2. Library Task Force. The main concern with the Library Task Force (LTF) is the pending budget cuts for the UCD library system. The committee made suggestions and comments to be passed along to the LTF. These included the point that no increase in library budgets have occurred since 2000-01. Libraries have had to cut staff in order to maintain collections. In view of the current fiscal crisis it was suggested that a strong letter of support be prepared for Provost Barbara Horwitz outlining the challenges facing the UCD library system and asking to be exempted from the planned 7% cut (\$1.12M) for the fiscal year 2008-09.
3. Letter to Provost Barbara Horwitz regarding cuts to library funds. The format and items for the letter were discussed. Chair Andrew Waldron (Mathematics) prepared a first draft, which was circulated to the Committee on 3 April for comments. A final draft was sent to Provost Horwitz on 15 April and a copy is available on the Library Committee web page on ASIS. Physical Sciences and Engineering Library Committee. The PSE Library Committee will meet on Friday May 23, 2008.
Brian H. Kolner, May 21, 2008

F. Committee on Graduate Study – Tonya Kuhl, Chair – presented by committee member Chip Martel - report attached.

The 2007-2008 College Graduate Study Committee met quarterly throughout the academic year. The Spring meeting is TBA, pending agenda items.
Members of this standing committee this year:

Ann Orel, Applied Science
 Jean Vanderghynst, Biological Systems Engineering
 Tonya Kuhl, Biomedical Engineering (CHAIR, GSC)
 Charles Martel, Computer Science
 Sashi Kunnath, Civil and Environmental Engineering
 Marjorie Longo, Chemical Engineering and Materials Science
 Khaled Abdel-Ghaffar, Electrical and Computer Engineering
 Harry Cheng, Mechanical and Aeronautical Engineering
 Patricia Mokhtarian, Transportation Technology and Policy

Hector Cuevas, director of outreach and recruitment at the Office of Graduate Studies presented before the GSC on the roll out plans for the first graduate admissions season using the Embark system. He shared on graduate recruitment, emphasizing program faculty's role in successful recruitment, and building solid recruiting relationships with competitive applicants and solicited best practices and departmental models that are getting results. He showed a short demo of the new online graduate admissions system to the graduate program chairs to illustrate the features and their value added for more aggressive and efficient recruitment and application processing. Hector underscored the importance of faculty representation at graduate recruitment fairs and urged GSC to relay opportunities for graduate program chairs and engineering faculty to accompany OGS on the planned recruitment fair circuits

each year.

Mary Brown reported the Fall 2007 Engineering Graduate Admissions profile depicting the quality of admits, ratio of applications to admits; and the yield totals of graduate students who arrived and started studies Fall 2007.

The GSC served as the coordinating body for the Vietnam Education Foundation (VEF) fellowship program. The VEF is an independent federal agency created by the U.S. Congress and funded annually by the U.S. Government. Its mission is to strengthen the U.S.-Vietnam bilateral relationship through educational exchanges in science and technology. Reviewed candidates for the Vietnam Education Foundation (VEF) who might be appropriate for our graduate programs/groups and forwarded the information to appropriate departments individually. Graduate program and admissions chairs and other designated faculty contacted these candidates directly. VEF students have 2 years of funding from VEF and departments provide funding for the remaining years of their programs.

UCD Professor and UCD-METU Program Lead Ahmet Palazoglu shared his proposal to implement a joint Ph.D. Degree in Chemical Engineering between UC Davis and Middle Eastern Technical U., Turkey. The GSC voted unanimously to endorse and support the proposal (attached). A memo of endorsement, undersigned by all members of the GSC was circulated to Dr. Grunion, Graduate Council. Dr. Palazoglu will be taking the proposal to the next level of review and scrutiny, the Graduate Council in the Spring quarter. It is expected that after passage at the Graduate Council, the UCOP office for international programs will review it and take it before the UC Regents. The GSC wishes Dr. Palazoglu and the program success and looks forward to its implementation at UC Davis. A member remarked that UCD-METU holds the potential to become a model international joint degree program for the entire UC system to learn from and emulate. This international joint degree program will be the first of its kind for UC Davis.

Dr. Kosta Papamichael, co-director of the California Lighting Technology and Control Center <http://cltc.ucdavis.edu> presented at length on the mission, industry and governmental partnerships and research and training resources residing at the CLTC which might hold areas of mutual benefit and interest for faculty and students of the College of Engineering. Currently the center employs 4 graduates of UCD Engineering and supervises a few registered students of the COE. He welcomed additional undergraduate and graduate engineering research trainees who are interested in lighting design, controls, energy efficiency and technology management. Dr. Papamichael noted that the first payout of the newly founded Watt Stopper Fellowship in lighting design (Legrand Corp.) is currently funding a masters student in MAE whose thesis will be on lighting design/controls and co-supervised by members at the CLTC and the MAE department. The CLTC has a strong interest in eventually co-developing graduate training programs for engineers at the COE and in industry. One concept is a Masters in Lighting Design (with interdisciplinary research and coursework offerings from, thus far MAE and ECE faculty and from Design faculty at the CLTC but also from other engineering programs that might be applicable and relevant). Another idea to start is an Engineering

graduate degree emphasis in Lighting Design & Controls. Dr. Vanderghynst (GSC member from BAE and author on a current far-reaching cross departmental energy systems proposal) strongly encourages Dr. Papamichael to contact her and members of the emerging Energy Systems Graduate Group for pursuit of these ideas and others and to explore areas where the CLTC and the ES group might partner, share and leverage the strengths of both entities.

Service acknowledgment letters for 2007-2008 GSC members will be prepared and filed in faculty service records in June.

8. Petitions of Students – None

9. New Business–None

College of Engineering Standing Committees 2008-09

Department Chairs	Executive Committee	Department
Yin Yeh	Niels Jensen	Applied Science
Michael Delwiche	Richard Plant	BAE
Simon Cherry	Katherine Ferrara	BME
Bob Powell	Ron Phillips	ChE/MS
Jeannie Darby	Tom Young	CEE
Prasant Mohapatra	Prem Devanbu	CS
Richard Kiehl	Zhi Ding	ECE
Jean Jacques Chattot	Ron Hess	MAE
Dean Enrique Lavernia	Bruce Hartsough	Rep. For Dean's Office
Administrative Support	Cathe Richardson	Dean's Office

STANDING COMMITTEES

Committee on Student Recruitment, Development and Welfare

Applied Science	Ann Orel
BAE	Zhongli Pan
BME	Jinyi Qi
ChE/MS	Yayoi Takamura
CEE	Jeannie Darby
CS	Ian Davidson
ECE	Qing Zhao
MAE	Sanjay Joshi
<i>Ex officio</i>	Karen McDonald
Administrative Support	Renee Maldonado

Committee on Student Petitions

Applied Science	Francois Gygi
BAE	Ruihong Zhang
BME	Yohei Yokobayashi

ChE/MS	Pieter Stroeve
CEE	Bassam Younis
CS	Matt Franklin
ECE	A. Nazli Gundes
MAE	Ron Hess
Administrative Support	Kim Reinking

Committee on Undergraduate Educational Policy

Applied Science	Hector Baldis
BAE	Raul Piedrahita
BME	Angie Louie
ChE/MS	Jim Shackelford
CEE	John Bolander
CS	Nina Amenta
ECE	
MAE	Roger Davis
<i>Ex Officio</i>	Bruce Hartsough
Administrative Support	Kim Reinking

Awards Committee

Applied Science	Walter Harris
BAE	Bryan Jenkins
BME	Michael Savageau
ChE/MS	
CEE	Jay Lund
CS	Xin Liu
ECE	Bernard Levy
MAE	Mohamed Hafez
<i>Ex Officio</i>	Bruce White
Administrative Support	Cathe Richardson

Research and Library Committee

Applied Science	Brian Kolner
BAE	Julia Fan
BME	Julie Sutcliffe
ChE/MS	Sabyasachi Sen
CEE	Tim Ginn
CS	Michael Neff
ECE	Ben Yoo
MAE	Kazuo Yamazaki
<i>Ex Officio</i>	Karen McDonald
Administrative Support	Stephanie Reynolds

Committee on Graduate Study

Applied Science	Yin Yeh
BAE	Jean VanderGheynst
BME	Tonya Kuhl
ChE/MS	Roland Faller
CEE	Sashi Kunnath
TTP	Pat Mokhtarian
CS	Chip Martel
ECE	Chen-Nee Chuah
MAE	Harry Cheng
<i>Ex Officio</i>	Karen McDonald, Jeff Gibeling
Administrative Support	Donna Davies

Representative to the Faculty of Letters and Science

Applied Science	Atul Parikh
BAE	Uriel Rosa
BME	Laura Marcu
ChE/MS	Dewey Ryu
CEE	N. Sukumar
CS	Nelson Max
ECE	Charles Hunt
MAE	Bruce White

Meeting adjourned 4:20 p.m. with 32 faculty members attending.